

## Privacy and Cookies

### Use of Cookies

Cookies are small text files that are downloaded on to your device when you visit a website. They are completely safe and an essential tool that helps improve user experience by collecting information about how you navigate a site.

We use cookies from Google Analytics. These cookies do not collect any personal information that can be used to identify you. We use them to statistically analyse and understand which parts of our website have been visited so that we can continue to develop the user online experience, our products and our services. The information we collect is stored securely by Google Inc. in the US. By using our website you consent to us using cookies in this way.

Most web browsers allow you to disable cookies through your browser settings. However, if you choose to do this, you may not be able to experience the full functionality of our site and you may not be able to access certain areas. We therefore recommend that you accept the use of cookies.

### Privacy policy

Digital Inc, Ltd is committed to protecting and respecting your privacy. This privacy policy sets out the basis on which any personal data that we collect from you, or that you provide to us, will be processed by us.

By ordering from us, either yourself or through a third party, you consent that we may process the personal data (including sensitive personal data) that we collect from you in accordance with this privacy policy.

Please read this privacy policy carefully to understand our views and practices regarding your personal data and how we will treat it.

### Uses made of your information

We use information held about you in the following ways:

- to ensure that content from our Website is presented in the most effective manner for you and your device;
- to provide you with information, products and/or services that you request from us or which we feel may interest you; where you have consented to be contacted for such purposes;
- to carry out our obligations arising from any contracts entered into between you and us; and to notify you about changes to our services.

We will not share your data with third parties for other marketing purposes unless we have your express consent to do so.

### Changes to our Privacy Policy

Any changes we may make to our Privacy Policy in the future will be posted on this page within [www.digitalinc.org](http://www.digitalinc.org)

### Data controller

For the purpose of the Data Protection Act 1998 (the "Act"), the Data Controller is Digital Inc, Ltd registered at The Gate House, 5 Chapel Place, Rivington Street, London EC2A 3SB.

We may collect and process the following data from you:

- Information that you provide by filling in forms on our site [www.digitalinc.org](http://www.digitalinc.org). This includes and is not limited to personal information about you such as your name, telephone contact number, geographical address / location, email address and interests.
- If you contact us by telephone or in writing, we may keep a copy of your correspondence or communication; and
- Details of your visits to [www.digitalinc.org](http://www.digitalinc.org) and the resources that you access.

If you have provided us with the personal data of another person, you confirm that he/she consents to the processing of his/her personal data and that you have informed him/her of our identity as a Data Controller.

## Your rights

You have the right to ask Digital Inc, Ltd not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your data to any third party for such purposes. You can exercise your right to prevent such processing by contacting us at [support@digitalinc.org](mailto:support@digitalinc.org)

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a reasonable administration fee to meet our costs in providing you with details of the information that we hold about you.

From time to time, [www.digitalinc.org](http://www.digitalinc.org) may contain links to and from it of our strategic partner(s), partner network(s), strategic sponsor(s), advertiser(s) and affiliate(s). If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies.

## Retention of your information

We take appropriate measures to ensure that any information collected from you is kept secure and kept only for so long as is necessary for the purpose for which such information is used.

If any of your personal data changes, or if you have any questions about how we use data collected which relates to you, please contact us by email at [customerservices@digitalinc.org](mailto:customerservices@digitalinc.org)